LITTLE MUNDEN PARISH COUNCIL
MINUTES OF THE MEETING HELD
ON 23RD March at 8pm
AT LITTLE MUNDEN VILLAGE HALL

1. **PRESENT: Tracey Harding (Chair); Paul Armstrong (Vice Chair); Billy Summerson (BS); Julie Hursey (JH) Michelle Galvin (MG); Stephanie Armstrong (SA) Jessica Harding (JH)**
   APOLOGIES - Geraldine Ward
2. **DECLARATIONS OF INTEREST - None**
3. **TO APPROVE MINUTES OF THE MEETING HELD ON 16th Feb 2022 approved by PA and seconded by JH**

4. PLANNING
4.1 New Applications
None
4.2 Decisions:
3/22/1135/PNHH
Peony Meadow Giffords Lane Haultwick Hertfordshire SG11 1JE
Single storey side extension: Depth 6.92 metres, Maximum height 4 metres, Eaves height 2.58 metres. Prior approval is not required.

3/21/0812/HH PROPOSAL: Conversion of outbuilding and listed granary for incidental residential purposes; creation of link between the two buildings; erection of a rear extension to the outbuilding; addition of new windows/doors and internal alterations to the outbuilding. AT: Fallowfield Whempstead Lane Whempstead Ware Hertfordshire SG12 0P. Permission granted.

4.1New Applications
3/20/0177/Ful
Wheelwrights Farm Rowney Lane, Dane End Ware
An Inspector appointed by the Secretary of State will hold an Informal Heading in The Council Chamber, East Herts Council Offices on 22nd March 2023 starting at 10 am. In response to the applicant appealing to the Secretary of State against the Council's refusal of Planning Permission for:- Change of use of land to a mixed use to use for the stabling/keeping of horses and as a residential caravan site for 4 Gypsy families with a total of 6 caravans, including no more than 4 static caravans/mobile homes. Erection of 2 amenity buildings.

BS and PA attended the morning session but nothing had been agreed before they left. PA and BS reported that the council didn't look as though they were that prepared and they didn't feel it was going the Council's way. The Landscape officer and Solicitor for Mr Cash made good representations. Essentially they were asking for 4 caravans and allegedly the occupants would be all family members. Apparently, there is only 1 there now and the hardstanding had allegedly been removed. What was important was the potential harm this site was going to cause to the neighbouring residents and although the site was well shielded there is a huge problem with bright lighting at night which would have a harmful impact on

people in Rowney Lane. Also this would add another established gypsy site, to their continual growth throughout the area.

5. FINANCE

RECEIPTS 10/1/23-10/23

Date	**For**	**Cheque No**	**£**
8/2/23	Astco Clothing Bank Alford	BACs	28.50
		Total Receipts	**28.50**

Payments:

Date	**For**	**Cheque No**	**£**
18/02/23	Castle Water	BACS	301.91
23/02/23	Community Heartbeat	BACS	120.00
28/02/23	Agland/Litter Picker	S/O	48.55
28/02/22	LMCC/Churchyard & Clock 22	1283	200.00
10/3/22	HMRC PAYE	1284	55.00
10/03/22	G Ward Clerks Fee	BACS	272.99
		TOTAL	**998.45**

Deduct Payments from Current Account

Online balance on Current Account 14/3/23	5656.01
Balance Brought forward 10/01/23	6625.96
Less Payments	998.45
Plus Receipts	28.50
Balance as at 14/03/23	**5656.01**

6. CORRESPONDENCE

26/2/23 Claire Monk/Offer of Resignation
28/2/23 Email from Andrew Huggins re forwarded from Hannah West, Principal Planning Officer re Variation Application (conditions 2 and 12). Advising discussions with Highways regarding this.
11/3/23 Email from Vicky Thomson re “No Parking” sign outside 24 Kingsfield Road. This matter has been forwarded to Highways to investigate. BS mentioned that you can put a “No Parking” sign up as long as it’s on own property. However all agreed that this wasn’t the case where there were no “No Parking restrictions”. JH commented that this sign may set a precedent. TH to chase Highways on this. BS had contacted police officers regarding a car that had been parked for some time in Founceley Avenue, causing a blockage to the bus. It’s gone now but would have to take action if it returns.
1/3/23 Esther Piper/East Herts/ Invitation to Chairmans Charity Afternoon Tea Saturday 15/4/23. All Parish Councillors wanted to attend.
1/3/23 Email from Nic Hadland/Kingsfield Road, re old boundary wall
This concerns a house in Kingsfield Road where the Old Boundary Road. BP suggested contacting Arthur Smith to see if there were any Covenants mentioning the Old Wall on the least.
1/3/23 Elections Office East Herts/Elections May 23: Preliminary Information for Parish Clerks
Email from Liz Gregg-Smith to Sara Saunders re Appeal Hearing.
3/3/23 John Williams East Herts Election Office Re: Vacancy/protocol

7. TO ACCEPT THE RESIGNATION OF CLAIRE MONK AS PARISH COUNCILLOR

CM's resignation was duly accepted

8. TO CO-OPT STEPHANIE ARMSTRONG AS PARISH COUNCILLOR*see NB1 Below

Stephanie Armstrong was duly co-opted onto the Parish Council

9. To ACCEPT THE RESIGNATION OF COLLEEN BREW AS A PARISH COUNCILLOR

CB 's resignation was accepted.

10. TO CO-OP MICHELLE GALVIN AS A PARISH COUNCILLOR

Michelle Galvin was duly co-opted onto the Parish Council
See NB1 below regarding Items 7-10.

11. RESIN PAVEMENT ALONG MUNDEN ROAD

TH commented that Keith Albury, Development Management at Home Farm was still waiting for EHDC to give them the final go ahead to start work, particularly important as if they don't start within a year, new planning regulations will come in and hold up the work further and he had explained that he needs to get footings in before the new regulations takes effect which was why he wasn't keen to put in the variation on the Planning concerning the Resin Path until work could be started. TH went on to explain that once the development had got underway the developers would apply for the variation to get the resin path removed from the Planning Application. Highways had informed him that the resin path would be renewed every 3 months. PA pointed out that the path may put people off purchasing a property along there as it would look as though there is no parking along there. TH commented that from a safeguarding point of view it gives a false feeling of security for pedestrians walking along it. To be left until May now when TH would remind the developers again about this. They had also said that junction lines were not important.

TH commented that the potholes around Founceley were being monitored by Highways who would not come out and fix them until they were at the right depth! TH commented that it was best to keep reporting the potholes but unfortunately if they are not at the right size there would be delay in filling them in and that as long as the potholes have been reported any subsequent damage to cars should be recompensed.

12. TO CONSIDER PARISH MATTERS FROM PARISHIONERS

Brian Penn commented on the recent demolition of the roof and was concerned about safety. He felt that as the developers were behind, they may try way to cut corners and if they suspect that the roof was asbestos cement then a Risk Assessment should have been done. PA commented that apparently a Risk Assessment was done, BP commented that that should have been made available to PA who went to check on the demolition. Once that is present they need a method statement on how they are going to take it down. They don't have to be licensed for that although PA went on say that there were 2 licensed people there when he was

there. What concerned BP was that there was no consideration of when they would drop the roof, and that they should have informed the authorities that they were dropping the roof and not taking down sheets one by one. BP disputed this. Even if percentage of any asbestos, if business must follow procedure. King & Co had to get all assessments done, but because roofs were not reportable they were told they didn't need these. PA was told rules that they had to abibe by. BP felt that they were cutting expenses and this should be a warning regarding anything going on up there which doesn't look right should be reported. Need to be more proactive about finding out what they are doing and when and whether they have the right safety guidelines in place. TH commented that there best thing to do going forward was to speak to Keith and ask him to produce a Schedule of works to see what was being planned and when, go through schedule and see what bits needed looking at further and what is required to PA already had foremans contact details.

With regards to the Coronation festivities were proposing to close Kingsfield Road, and wondered how people feel about this over a certain period of time, i.e. 3 or 4 hours. PA where would people park their cars. TH thought people could put tables outside their homes. It would only be for a few hours. The Village Hall Car Park could be opened as well for people to park in and walk up. Sacombe residents would also be organising something. BP also mentioned a post on Spotted which was of a personal nature, which should not have been posted. There were also insulting comments about the Boot. TH to speak to Admin about it and make sure posts of a personal nature be taken off/not posted.

13. TO CONSIDER MATTERS FROM PARISH COUNCILLORS AND TO DEAL WITH THOSE MATTERS IF APPROPRIATE.

- TH mentioned that she had been advised that Lizzie Bacon was happy to carry on as a cheque signatory for the Consolidated Charities. TH is also a signatory. In response to a question from Billy Summerson, TH confirmed that everyone is vetted to make sure they qualify for this in the event that funds are needed.

- TH suggested setting up a Charity which would be associated to the Parish Council which would be able to take donations from individual and Companies. They could then offset these against tax. Donations could then be used for Community Projects.

- Headed Paper – TH had mocked up a template for headed paper. All agreed to go ahead with this.

- Horse's Meadow, TH has written again to Bevan Trundle about the Lease on Horses' Meadow to purchase the Freehold of Horses Meadow. The lease has 83 years left. A worry that if the law changes, developers could land grab this essential green community space.

- Litter Picker: TH pointed out that the Litter Picker Grant had been cancelled and suggested a way of helping clear rubbish. She proposed putting a litter bin on Mill Lane where there are always Macdonalds wrappers. Perhaps putting on the bridge with a sign on it saying score ten points to put in the bin. PA pointed out that whilst in Emergency lane on M25 he thought there was about 1000 items of litter. A resident from Sacombe Pound as member of East Herts Litter Picking Scheme pointed out that you can adopt a road and borrow all Litter Picking equipment from the local Council including rubbish bags and high viz vests.

- Car Boot Sales – needed more advertising. Stephanie and Jan had posted ads around local villages. Unfortunately some people had pulled out and they were down to 5 stall holders. SA said she would review the situation in a week or so. TH went on to say that would need to have a discussion to finalise arrangements nearer the time.

- TH pointed out that June is fast approaching for the festival on 24 June and has advertising arranged for cars and bikes. The advertising such as flyers and banner needs to be organised soon. SA pointed out that she has a friend who hires out gladiator/sumo suits. TH commented that the Dog show will also be held again. A Viking Renactment had also been booked, which would be an excellent feature for children.

The meeting was closed at 8.57 pm. The next meeting will be held on 20th April 2023.

NB1: Elections: As it is now less than six months before the date on which your Parish Councillors will in any case retire from office, any resignation at this point would not trigger a By-Election and the Notice of Vacancy would not include the invitation for 10 requests for an Election.

You may still co-opt to the Vacancy, but any person co-opted would only serve until the elections in May 2023 and then retire along with your existing Councillors.

Any person who wishes to serve as a Parish Councillor from May 2023 including any of your existing Councillors will need to complete and submit a Nomination Form by the close of nominations at 4 pm on Tuesday 4 April. If at anytime there are more valid nominations than seats on the Parish Council, a poll will be held on 4 May. If there are the same number or fewer, those persons validly nominated will be elected unopposed.