# LITTLE MUNDEN PARISH COUNCIL

**Minutes of the Meeting held on**
**15th June at 2023 at 8.00 pm**
**in**
**DANE END MEMORIAL HALL**

**1. APOLOGIES FOR ABSENCE AND ATTENDANCE**
**In attendance were:** Tracey Harding (TH) Chair; Paul Armstrong (PA), Vice Chair; Julie Hursey (JH); Michelle Galvin (MG); Stephanie Armstrong (SA);Geraldine Ward (GW) Clerk.
Members of the public: Sue Capon (SC)

**Apologies:** Billy Summerson (BS) Jessica Harding (JH).

**2. Declaration of Interests:** None

**3. To Approve Minutes of the Meeting held on 25th May 2023.** TH approved the minutes and JH seconded.

**4. PLANNING**: None

**5. FINANCE**

**RECEIPTS 15/05/23- 5/06/23**

| **Date** | **For** | **Cheque No** | **£** |
|---|---|---|---|
| 24/05/23 | Allotment Payment JH | BACS | 10.00 |
| 26/05/23 | S J Wright Stall Festival | BACS | 15.00 |
| 26/05/23 | Jo Hembrough | BACS | 30.00 |
| 2/6/23 | Astco Clothing Bank | BACS | 18.00 |
| | | **TOTAL** | **73.00** |

**Payments: 15/5/23-5/6/23**

| **Date** | **For** | **Cheque No** | **£** | |
|---|---|---|---|---|
| 16/05/23 | East Herts DC Dog Bins | BACS | 554.14 | |
| 16/05/23 | Herts Display May N/L | BACS | 111.60 | |
| 19/05/23 | HMRC | BACS | | 55.00 |
| 01/06/23 | Trundles Ltd Re Horses' Meadow | S/O | 0.50 | |
| 05/06/23 | HAPTC Subscription | BACS | 514.72 | |
| | | **TOTAL** | **1235.96** | |

| **Deduct Payments from Current Account** | |
|---|---|
| Online balance on Current Account 5/06/23 | **12804.33** |
| Balance Brought forward 15/5/23 | 13967.29 |
| Less Payments | 1235.96 |
| Plus Receipts | 73.00 |
| **Balance as at 5/6/23** | **12804.33** |

**6. CORRESPONDENCE**

16/5/23 Email from TH to EHDC re Car Park Ownership next to the Flats, Kingsfield Road. Aubrey Holt had managed to track down an email address for Clarion although TH reported that she still hadn't had a response from them.
17/5/23 Amy Brimmell Stall booking
18/5/23 Email from HAPTC/ new Councillor Course. TH recommended this course.
19/5/23 Email from Robert Hicks re Midsummer Festival Stalls.
23/5/23 GW to TH re Picnic Table HM through Astco Recycling
26/5/23 Sarah Wright re Stall
2/6/23 Email from KC to Noel McQuaid re flooding @ Sacombe Pound. TH reported that she had written to the Environment Agency this week, to point out that they must have some responsibility for this issue, as residents' properties were now in danger of flooding. The Clerk noted that on a local media site the Environment Agency had posted a flood alert. TH was still certain that the ditches still need to be dug out and that if the Environment Agency wouldn't help then there must be local action groups that can who the PC could possibly be put in contact with. However the months ahead were now a busy period for farmers, so she thought they would be even more reluctant to dig ditches.
2/6/23 Email from Lorna Stewart re Summer Festival
5/6 Email from KC to TH re Rest & Welcome Meeting/with Green End House Team (12, 14 or 15th June). TH had spoken to Liz McGill to get everyone to meet up regarding this. She thought this probably wouldn't take place until July now as Ken was away until the end of June.

**7. TO SIGN THE ANNUAL GOVERNENCE AND ACCOUNTABILITY RETURN FOR 2022/23 FORM 2.**

The Statement was duly signed by the Chairman and Clerk (RFO). The completed forms were now ready to be sent to PK Little-John.

**8. NEW COUNCILLORS DELEGATION OF RESPONSIBILITIES**

To be delayed until July Meeting.

**9. TO CONSIDER THE FORMATION OF LMPC CHARITY AND DISCUSS STATUS OF CONSOLIDATED CHARITIES**

TH felt that this would enable large companies such as Wickes to donate free materials to the Parish Council. Having Charity status would make this more likely for firms to do this..

**10. JUNE FESTIVAL 2023**

The Clerk reported that the Marquee would be arriving the following Tuesday. PA agreed to go down there to meet them.

TH suggested a meeting at Horses' Meadow to plan where everything would be going. SA commented that she had no idea how many bikes and cars would be there as was so weather dependent. PA had spoken to people at Woolmer Green and only have forms if there is a competition to enter into. KC had given a contact for someone who would just the competition and TH had been in contact. He would be happy to come along as a judge. PA confirmed that a good number of cars and bikes would be attending and paying the general admission. It was agreed to settle on £2 admission for over 16 years.

TH reported that the initial Viking Group had cancelled but fortunately another Group were booked instead. The Group coming would do the Camp, Kiddy-Vike, Battle etc and had asked for the arena to be roped off with two ropes for a safety measure at 2 metre gaps to make sure the public are safe. TH added that they would have a 5 x 7 sail tent and one or two other tents for Viking cooking and crafts. TH confirmed that the arena would be moved nearer the Marquee and the cars and bikes would be at the bottom again with stall holders up at the top.

Janie had arranged for an independent Judge for the Dog Show. Some volunteers from Great Munden would be helping out and they were providing the rosettes.

The Clerk asked how many cash machines were needed – TH thought one on the gate and one for the barbeque. SA commented on how the raffle prizes were going. The Boot would be giving a Fish and Chip supper voucher. Matt Smith had also given prize for Whitehills. TH would also be providing a tombola. SA was also sorting the barbeque out with Bridget Bs. TH commented that the cakes were to be judged on the Friday night and PA was to organise a T-shirt Prize for the Pie-Eating competition.

TH commented that a Tug of War rope was still needed, and it was agreed that all lights and bunting would be put up around Friday. PA to provide floodlights for the entrance.

**11. TO CONSIDER PARISH MATTERS FROM PARISHIONERS**

Discussion took place regarding the overgrown and dangerous trees along Munden Road. The Clerk to co-ordinate letters from the residents who are affected from East View Cottage to the Old Shop. TH to create pack for the Tree Protection Unit at EHDC and would also send everything to Mr Duffy too illustrating that the trees needed cutting back due to the **danger** they pose and not for the purposes of "right to light. The leak outside The Fosse was also discussed and it was to be fixed imminently.

The grass at the playground had been cut back by Councillor Galvin to provide a safer area for the children.

**12. TO CONSIDER MATTERS FROM PARISH COUNCILLORS AND TO DEAL WITH THOSE MATTERS IF APPROPRIATE.**

PA wanting to get invoice for signs to Sacombe Meeting. GW to action.

TH commented that the forthcoming Panto rehearsals can either be at Great Munden or All Saints. Everyone thought the Church at Great Munden would be good as there is no furniture in there and was just a space.

**13. DATE OF NEXT MEETING: - Thursday July 20th 2023 and the meeting was brought to a close at 8.55 pm**

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**CHAIR** **DATED**