LITTLE MUNDEN PARISH COUNCIL
Minutes of the Meeting held on
19th October 2023
AT
8.00 pm in
LITTLE MUNDEN VILLAGE HALL

Present Cllrs: Tracey Harding(TH, Chair); Billy Summerson (BS); Michelle Galvin(MG); Julie Hursey; (JH);
In attendance: Geraldine Ward, Clerk; County Cllr Ken Crofton; District Cllr Aubrey Holt; 4 Members of the Public

1, **APOLOGIES FOR ABSENCE**:
Apologies were received from Cllrs Paul Armstrong (PA); Jessica Harding (JH); Stephanie Armstrong (SA) and all approved/ proposed by Cllr Harding, seconded by Cllr Summerson, unanimous.

2. DECLARATION OF INTEREST:
a) Declarations of interest from councillors on items on the agenda
None
b) Written requests for dispensations for declarable interests
None
c) Requests for dispensation as appropriate
None

3. MINUTES
To Approve Minutes of the Meeting held on 28th September 2023, The Minutes were approved as a true record, proposed by JH and seconded by BS Unanimously agreed.

4. AGENDA: To consider locking Horses' Meadow
Minute: After discussion it was agreed to keep the gate open over the winter months at Horses' Meadow. Proposed Cllr TH, seconded Cllr MG, unanimous.

It was agreed to move Public Participation to Item 4, proposed Cllr TH, seconded Cllr MG unanimous.

5. PUBLIC PARTICIPATION

- Q: Has the PC thought of a combination lock for the gate at Horses' Meadow?
  A It was clarified that these had been used in the past but they had always been vandalised.
- Q: The state of the gutters in Kingsfield Road was raised; they are full of weeds so when it rains, the water can't get into the drains because of the undergrowth.
  A: Under the current contract living weeds are not to be removed by the general street cleansing Team. EHDC sprays and removes them. The Parish Council will be notified when the sweepers and will leaflet peoples' cars to let them know when the work can be done. If alternative parking was an issue, the Village Hall Car Park could be opened up for people to park. It was also

suggested that blocked gutters could be reported on Herts County Council Website.
Q: The state of grass verges in the Village. This will be discussed outside the meeting to put a future plan together.
Responsible for trees on grass verges depends on who owns the land and is very much down to landowners, as Highways wouldn't cover this.
A: Residents need to look at their own Deeds to see if they own the land outside their houses. KC commented that the one outside BS's house could well be EHDC. Trees particularly in Kingsfield Road had been put in without permission, despite land being owned by the Local Authority, so those trees don't belong to anybody. KC also commented that Clarion bought a lot of the Council properties and unfortunately, they didn't necessarily transfer the corresponding land which makes it complicated to determine who is responsible for what. He went on to say that nonetheless, ultimately, they should take responsibility for all of their properties and the land around it. AH to follow up. TH to follow up with AH to be advised on the roads concerned.
From the floor a suggestion was made to look at East Herts Mapping system regarding who owns what.
Q. Could a dog bin be installed in Green End.
A. The Parish already funds 3 dog waste bins which cost over £500.00. May consider getting a waste bin as an alternative.

6. PLANNING:
6.1 Applications

3/23/1891/LBC
The Rest and Welcome, Haultwick, Hertfordshire, SG11 1JF. Internal works to remove asbestos and allow assessment of internal frame. Comments 1/11/23
Resolved: to support this application, proposed Cllr Harding; seconded Cllr Galvin/ unanimous.

6.2 Decisions
3/23/1375/HH 3 Pearman Drive, Dane End, Ware, Hertfordshire SG12 0LW. 2 Storey rear extension incorporating Juliet balcony and insertion of 4 rooflights. 3 Pearman Drive, Dane End, Herts SG12 0LW. **Planning Permission granted.**

3/23/0206/LBC Munden Parva, Green End, Herts SG12 0PD Creation of swimming and filtration pool, with associated pool house. Creation of outside kitchen and outbuilding. Relocation and creation of driveway. Introduction of ground source heat pump and associated landscaping. **Planning Permission granted.3/23/1371/FUL** Redevelopment of tennis court with construction of a new build eco dwelling and detached garage with an air source heat pump and new point. Land adjacent to The Cottage, Green End, Dane End, Herts SG12 0NY. **Application withdrawn.**
TH thanked AH for his help and support regarding this.

5. FINANCE

RECEIPTS 4/7/23- 18/09/23

Date	From	For	Cheque No	£
29/9/23	EHDC	Precept		5715.00
5/10/12	Astco Clothing	Recycling		28.50
			Total:	**5743.50**

PAYMENTS: 19/09/23 -16/10/23

Date	To	For	Cheque No	£
25/09/23	HMRC	PAYE	1290	55.00
5/10/23	Herts Display	Festival Banners	BACS	276.60
14/10/23	G Ward	Clerks Fee	BACS	284.00
			Total	**615.60**

Deduct Payments from Current Account	
Online balance on Current Account 16/10/23	**15020.91**
Balance Brought forward 18/09/23	9893.01
Less Payments	615.60
Plus Receipts	5743.50
Balance as at 16/10/23	**15020.91**

6. CORRESPONDENCE

09/09/23 Email to and from Oliver Copsey re Defibrillator Awareness – working with Ollie potentially to hold public awareness training in the Village Hall. PC to publicise event. Brought forward from last meeting. TH keen to get a date. The Clerk to liaise with Mr Copsey with regards to agreeing a potential date in the New Year.

26/09/23
Email from Ken Crofton Re Winter Self-Help Scheme 1/10/23-31/10/23 TH had written in to request a salt distributor. TH would think it would be a lot better for gritting pavements.

30/9/23 Email from Aubrey Holt re residents filling in an Enforcement Reporting Complaint Form. TH to forward to Jackie Morris for distribution to residents.
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02/10/23 Copy email from Ken Crofton to Tony Chiazza/ re Bridge at 4 Sacombe Pound

3/10/23 from East Herts District Council
Annual Play inspection, Horses' Meadow, Dane End SG12 0LS. All had read through the Report. MG commented that there are things that need to be addressed with regards to safety. TH commented that we need to read through this and assess cost of repair or cost of new play equipment through grant application. The swings are very old now. TH affirmed that a separate meeting would need to be held to go through all of the points of disrepair. GW mentioned also that the trees hanging over some of the equipment was a hazard as well. TH added that it may also be an opportunity to move the location. AH asked to be kept informed on this, and stated there was another Parish who was looking at same so he was aware that there was

a grant that was to be released in the next couple of months which can be for Play Equipment. To send over the details of the Grant. A separate meeting should be convened to discuss this in more detail.

4/10/23 A602 Improvement Scheme Newsletter.

6/10/12 Email from Kirkhams Contracting re estimate for tree and playground work HM

6/10/23 Email from TH re road markings /Bridge, Sacombe Pound, road marking suggestions. TH mentioned that the Police were down there last Saturday doing a speed check down there. TH wondered if it was worth putting something on the road itself such as Dragons Teeth. KC asked Highways to look at narrow signage in front of the bridge – those there were wrongly placed and too far back. Re hedge he had suggested it was cut back and offered an agricultural contractor to nip along with a tractor but nothing had happened and there had been no reply. KC to chase up and TH also suggested actioning Paul as he knows of an Agricultural Contractor. KC will put the dragons teeth suggestion to the Highways Officer concerned.

10/10/23 Email from Woodland Trust confirming order of 30 saplings to be delivered between 6-17 November. TH mentioned that she had got a team from East Herts to look at the area earlier in the year, who informed her that it wasn't just Little Munden who had lost trees in the extreme weather conditions an went on to say that hopefully this winter will be a nice wet one so that the trees can get easily established. She went on to say that there were also some oaks which have been growing around the village that can also go in. Has spoken to the Carters who are happy with this additional planting.

7. DEFIBRILLATOR AWARENESS TRAINING (see correspondence). Date to be set with Standon and Puckeridge First Responders and Ollie Copsey @ Village Hall. PC to organise venue and publicity.

8. TO DISCUSS FUNDS FOR COMMUNITY PROJECTS

TH asked if any Councillors have suggestions for projects to be brought into fruition? She said for the next meeting we should get ideas on the table and take things from there.

Suggestions for projects to be submitted to the Clerk for the next meeting agenda

9. TO DISCUSS FORTHCOMING EVENTS AND DATES FOR THESE:

THE CHRISTMAS PENSIONERS LUNCH 23

Date to be confirmed; last year's chefs have agreed to organise this year.

CHILDREN IN NEED WALK

The date was set for 19/11/23

REMEMBRANCE SUNDAY (12/11/23)

TREE PLANTING (after 17/11/23) date to be confirmed.

OPEN GARDEN SCHEME (23/6/24)

This also coincided with the Centenary celebration of the Village Hall and TH was also hoping to get the Church to do tours of the Church Tower as well. She also thought it would be a good idea to go to the local community to get any old photos of the Hall, the Church, and the Villages in general. There could be a display of these in the Village Hall. The event was in aid of much needed Church Roof Repairs and would be discussed at a later date along with members of Friends of All Saints Church.

D DAY COMMERATION (6/6/24)

10. TO CONSIDER MATTERS FROM PARISH COUNCILLORS AND TO DEAL WITH THOSE MATTERS IF APPROPRIATE.

- BS questioned why people who were attending Parish Council Meetings weren't parking in the Village Car Park. All agreed that it was so dark there and an uneven terrain, so it did not seem very welcoming. TH suggested asking the Hall Committee to see if some form of Solar Lighting could be installed to make it safer. The gates could be opened in advance of the meeting to make it easier to get into as well.

- Overgrown bushes on service road back of Paget Cottages reported to EHDC

- TH commented that the HAPTC Bulletin had been circulated to everyone. She urged all Councillors to have a look at the wide range of courses on offer.

- Parish Council Meetings Protocol Guidelines Document would be held at next month's Meeting.

- TH had also noted a Seminar in the Bulletin on Virtual Free Flood Awareness and preparedness for Parish Councils and Councillors on 8th November at 10 am. TH also commented on an email sent out about flooding, joining a Group to discuss with the Council. BS volunteered to do.

- Trees along Munden Road: the PC has been in communication with the Environment Agency and Highways to represent residents' concerns.

11. DATE OF NEXT MEETING: -
Meeting closed 8.42pm. The next meeting would be held on 16th November 2023.

Signed…….. Dated……..