LITTLE MUNDEN ANNUAL PARISH COUNCIL MEETING
TO PARISH COUNCILLORS:

Minutes of the meeting held on 20th January 2025
@ 7 pm in Little Munden Memorial Hall, for the transaction of business from the Agenda below. The meeting was open to members of the public and press.
Present Councillors: Cllrs Tracey Harding; Paul Armstrong; Billy Summerson; Michelle Galvin; Jessica Harding (JH)
In attendance: Ken Crofton (KC); Jackie Morris (JM); David Tomlin (DT)

1. **APPROVAL FOR APOLOGIES OF ABSENCE: Julie Hursey; Apologies were accepted.**

2. **DECLARATION OF INTERESTS**
   a) To receive declarations of interest from councillors on items on the agenda: None
   b) To receive written requests for dispensations for declarable interests: None
   c) To grant any requests for dispensation as appropriate: None

2. **APPROVE MINUTES OF THE MEETING HELD ON 19th November 2024:**
   PA approved the Minutes and TH seconded them.

4. **PUBLIC PARTICIPATION**
   DT noticed that his name was not on the list of Panto receipts in The Finance Section of the Agenda. The Clerk later clarified that the payments on the Accounts were online payments and not cash which were paid into the Bank later.

TH still hoped to meet with the Landowner of the Yew Trees along Munden Road, to discuss much needed reduction of the trees. TH reported that she would write a letter with a request to meet.

DT commented on Queens Wood who thought the trees were looking a bit sparse. TH commented that she had been up there and looked at the trees and thought that more had survived than she had expected. TH to still meet up with relevant people from East Herts to discuss ways to replace the trees that had been lost and care for the ones that have survived. forward. She commented that some of the trees need re-staking which should be done before the Spring to protect from the Deer.

JM commented that as from April the advertising in the Newsletter needs renewing. At present the advertising works out at £10.00 per month per advert . The printing is shared between the PC and The Church. The Church felt it was expensive so JM looked at the advertising option and managed to come up with 12 and then had to go back last year and ask the same people. Some of whom were personal friends..Felt she wouldn't ask the same people again. She went on to say that 630 are delivered by hand and there is also a large email subscription. TH to ask people directly if they would like to advertise to try to drum up more support. KC commented that a lot of community Newsletters are online now, although JM commented that there are still older people in the village who enjoy receiving a hard copy. PA also felt this was the case. DT commented that the newsletter often didn't arrive until 6th of the month but was lovely to receive when it did. Although printing costs were still very reasonable and were now split three ways between LMPC, GMPC and The Church. The introduction of the advertising had significantly reduced the cost for all parties. JM

commented how difficult it was to fund raise for the Boot let alone get people to advertise in the Newsletter! KC commented that there should be a dedicated person to manage this/advertising. DT went onto say there was a village Auction a few years ago. Although it was hard work, a lot of money was raised.

5. PLANNING:

5.1 NEW

- **PROPOSAL:** Demolition of existing conservatory and chimney, erection of single storey rear and side extensions with cat slide roof and four rooflights. Alteration to patio land levels. AT: 1 Forge Cottages Munden Road Dane End RECONSULTATION Deadline: Please send your comments by: 30th January 2025 Further to my earlier letter, this is to advise you that an amendment to the above planning. No objections.

- **APPLICATION:** 3/24/2103/FUL PROPOSAL: Demolition of outbuildings and erection of a subterranean Net-Zero House incorporating landscape and biodiversity enhancements. AT: Land Adjacent To Fellowsfield Mill Lane Dane End Hertfordshire SG12 0JL CONSULTATION Deadline: Please send me your comments by: 13th December. Planning rejected.

- **APPLICATION: 3/25/0075/HH:** Formation of new hardstanding for parking, new vehicle crossover and dropped kerb. 23 Founceley Avenue, Dane End SG12 0NG. Planning rejected.

5.2 DECISIONS

- **APPLICATION:** 3/24/1667/VAR PROPOSAL: Variation of Condition 2 (approved plans) pursuant to 3/22/1037/VAR for 'Part conversion and part demolition of existing buildings. Provision of mixed use development for B1 Use (business) and retention of existing agricultural buildings. Erection of 26 dwellings, 10 to be affordable housing. Works to include access, landscaping, engineering and associated works. Provision of car parking spaces and cycle spaces. Variation of condition 12 (off-site highway works to improve pedestrian accessibility) of planning permission: 3/19/2211/FUL': To allow for larger bedroom areas for future occupiers and to improve thermal comfort. **AT: Home Farm Munden Road Dane End Hertfordshire SG12 0LL FOR: Home Farm (Dane End) LLP** Further to my earlier consultation regarding this proposal, I write to inform you that this matter was considered by the Council on the 30th December 2024 and it was decided to Grant Planning Permission subject to Conditions subject to the following: 1. The development to which this permission relates shall be begun by 08.07.2024. Reason : To comply with the requirements of Section 91 and Section 73 of the Town and Country Planning Act 1990 (As Amended). 2. The development hereby approved shall be carried out in accordance with the approved plans listed at the end of this Decision Notice. Reason To ensure the development is carried out in accordance with the approved plans, drawings and specifications,
  TH had been in discussion with Aubrey Holt regarding this the planning date which was last July, and was extended subsequently extended to December 24. The planning was accepted subject to conditions. TH commented that the application no longer included the resin road. PA also commented they wanted 12 of the houses to be bigger with an extra room and more height. Hertfordshire SG12 0JL

5.3 APPEALS

Planning Appeal: Keepers Cottage Haultwick To Mentley Lane Great Munden Hertfordshire SG11 1JN

LPA Appeal Ref: 24/00115/REFUSE

The applicant has appealed to the Secretary of State against the Council's refusal of planning permission for:-

Part retrospective application for the change of use of land from agricultural to garden and construction of ancillary cabin.

If you wish amend your comments or make any new ones, please contact the Planning Inspectorate quoting reference **APP/J1915/W/24/3357834** by **11th February 2025.** You can make a comment to The Planning Inspectorate at https://acp.planninginspectorate.gov.uk.

5.4 OTHER PLANNING

PA commented whether Mentley Lane comes under LMPC. TH confirmed that it didn't but had spoken to Aubrey about this planning matter who had requested a Freedom of Information request. He had said that as EH had not allowed for enough spaces for Traveller sites so that sites that to appeal often get approved. TH commented that EH need to check the current sites to see how many pitches there are on their sites. Oakley is a good example where they originally had 20 pitches, there are far more on there now. TH went on to say that EH need to count numbers on each site and determine how many pitches they have in East Herts. AH is getting the Freedom of Information on:- the number of pitches at present; numbers allowed on each pitch and how many pitches are required to meet the quota. This will help to clarify the situation and help prevent random sites coming up all the time with people buying land and placing caravans on there. With regards Mentley Lane TH commented that the occupants have registered children at the local school which gives them them the right to stay under human rights legislation and they have also put in for Planning Permission. TH commented that in the past an application had been put in for a dwelling on the land which had been turned down. TH affirmed that it was essential to determine how many pitches were in East Herts and how big they are. TH to collect this information and use as clarification for planning issues such as this one. TH again stressed how important it was to know how many pitches there are and whether this would show that quotas had already been reached and could possible stop further sites from getting approval.

6. FINANCE

To receive an update on receipts and payments and authorise payments.

RECEIPTS

DATE	**FROM**	**FOR**	**£**
27/11/24	G White	Panto Tickets	20.00
27/11/24	R Rann	Panto Tickets	280.00
2/12/24	G Ward	Halloween Tickets	415.00
2/12/24	G Ward	Panto Tickets (cash)	20.00
3/12/24	Tydeman	Parnto Tickets	20.00
6/12/24	Astcoclothing	Clothing Recycle	12.00
6/12/24	A Jay	Panto Ticket	8.00
7/12/24	A Hunt	Panto Tickets	32.00
8/12/24	Theo Demetrius	Panto Tickets	24.00
9/12/24	C Perry	Panto Tickets	16.00

9/12/24	J Ford	Panto Tickets	24.00
9/12/24	A Gray	Panto Tickets	16.00
10/12/24	L Stalley	Panto Tickets	50.00
10/12/24	Zoe Jackson	Panto Tickets	24.00
10/12/24	M Hunter	Panto Tickets	24.00
12/12/24	G Ward	Reimburse float	16.00
12/12/24	Berry/Carol	Panto Tickets	16.00
13/12/24	Sylvester	Panto Tickets	16.00
14/12/24	G Russell	Panto Tickets	20.00
16/12/24	Sumup Payment	Panto Tickets	9.83
10/01/25	Astcoclothing	Clothing recycle	6.00
		TOTAL	**1052.83**

PAYMENTS

DATE	**FROM**	**FOR**	
8/12/24	LMPC	Clerks Fee	316.40
12/12/24	G Ward/Panto	Reimburse Float	100.00
17/12/24	T Harding	Panto Expenses	392.04
18/12/24	HMRC	Clerks PAYE	55.00
28/12/24	M Galvin	Bar Stock/Panto	125.55
30/12/24	Vince Armstrong	Panto Sound equipment	200.00
04/01/25	R. Rann	Panto Ticket o/pay reimburse	92.00
05/01/25	LMMH	Hall Bookings	540.00
07/01/25	Herts Display	Nov N/lttr	111.60
10/01/25	G Ward	Clerks Fee Jan25	345.00
17/01/245	A10 Timber	Haultwick signs	615.05
17/01/25	Community Heartbeat	Adult Pads/Battery	391.80
17/01/25	Community Heartbeat	Annual Support	151.20
17/01/25	HMRC	PAYE Jan24	55.00
17/01/25	Herts Display Jan 25	Jan N/lttr	111.60
		TOTAL	**3602.24**

Deduct Payments from Current Account

Online balance on Current Account 17/01/25	**24296.35**
Balance Brought forward 14/11/24 `	26845.76
Less Payments	3602.24
Plus Receipts	1052.83
Balance as at 17/01/25	**24296.35**

I HEREBY AUTHORISE ALL PAYMENTS:…….

DATE:……` **TRACEY HARDING/CHAIR**

7. CORRESPONDENCE
25/11/24: Email from A Holt Re Planning Application @ Field Farm to allow more units. TH in contact with Aubrey Holt regarding this.
29/11/24: Email from Ken Crofton re Gritting@Sacombe.
10/12 Leon De Bruyn: Request for PC Meeting dates. Clerk replied.
19/12/24 Invoice from East Herts DC, re General Election Expenses. All PCs had been charged for Election expenses. TH awaiting response from EHDC. KC affirmed that the PC must not pay for this and that it must have been sent in error.
2/1/25 Invoice from Stuart Kirkham/invoice approved in principle.
20/01/25 Email from Sue @ HAPTC following request for info on exectuting a Deed. Awaiting for a couple of charges against site from Trundles Solicitor. Otherwise legal work was progressing well. TH also explained how there had been enquiries for using the field for a wedding and were open to hosting the space for events such as this.
20/01/25 Email to S Ward@DerrickBridges requesting email version of Lease HM.

9. ALLOCATION OF RESPONSIBILITIES FOR PARISH COUNCILLORS

PLANNING: JH to look at Planning portal on a monthly basis and monitor activity.

HIGHWAYS: TH/BS/MG

ALLOTMENTS: GW/JH/PA/TH

ENVIRONMENT: TH/PA
FLOODING: TH/PA/MG/BS
TRANSPORT: PA
RISK ASSESSMENT: JH
MAJOR INCIDENT EMERGENCY PLAN: PA/VT/JH
ALLOTMENTS: JH
COMMON LAND: JH/TH

TH explained that she had put together a form to fill in if an event was to be held. This would include filling out whats needed/cost/whose setting up etc.

10. ALLOTMENT AND COMMUNITY GARDENING
TH explained that at the moment Allotments are well used towards the top of the site and the bottom half is a bit of a wilderness. She felt people just don't have the time to manage a whole allotment. Therefore. the PC had come up with the idea of a community allotment. The bottom part would then be cleared and tidied up. JH would do a design with circular and raised beds. It would then become more of a social space and would be a good meeting point. She suggested that the PC could also set up an Allotment Association. GW suggested arranging a meeting. TH was still awaiting for results of grant application in March but would need to start work a lot earlier before Spring gets underway.

11. TO CONSIDER MATTERS ARISING FROM PARISH COUNCILLORS AND TO DEAL WITH THOSE MATTERS IF APPROPRIATE

- TH still hoped to meet with the Landowner of the Yew Trees along Munden Road, to discuss much needed reduction of the trees. TH reported that she would write a letter with a request to meet.

- BS queried whether it was possible to get something done about the lane which runs from the Gold Course towards High Cross. He explained that the water was still running down the centre of the road causing more potholes. TH felt that underground drainage would help the problem and that the water should be diverted to the brook. BS was surprised that people at the Golf Course hadn't complained about it.

- PA noted that flooding at Sacombe wasn't as bad and that Highways and FlowLine had done drains on both sides of the road. KC reiterated that these matters still need to be reported on the normal fault line. KC queried whether there was a drain at High Cross – TH thought that there was a pipe so the water would have crossed road and went into the ditch however the water now needs to be diverted under the road. PA commented that the road had been closed for remediary works and they had put Type 1 in the holes along Sacombe which had completely vanished the following day.

BS commented that there were a few flats empty and a house. TH commented that these all seem to be Clarion properties. BS felt that some people were in flats that really need a house and whether there was any way they could be moved to a house. Michelle commented that they had to have enough points. KC pointed out Clarion was in charge of maintenance and management of the flats but weren't very efficient. TH felt that the PC could help with people know how to get there points and offered to help people. BS mentioned that a lot of people had been taken off the housing list in Stevenage as a lot of the houses were being given to homeless people. TH reiterated that people applying for properties need to make sure they have maximum points. KC also mentioned that in some situations the Council can intervene.

DATES: Discussion took place regarding dates for Event in 2025

- PA was hoping to get a Display Team for VE day.
- TH had been looking at ideas for a Fete and asked if anyone else had any ideas.
- All were keen on the Pyre for VE day on 8th May and then all agreed to the fete on 6th September.

TH mentioned that GW and her had been looking at doing a number of pop up film nights. It was agreed to do childrens film in the Village Hall. It was also suggested to put the screen in the shade i.e. in front of the PortoKabin to shade from the sun.

All agreed the Seniors Meal for 4th December

PA commented on the progress of the Village signs and said that he had been up to Sacombe Green and was difficult because of the lorries and the appalling state of the roads. KC however did say that Highways are not keen on people putting up their own signs that are not Highways property in a case of accidents and liability. PA did say that Ringway had talked to him about the signs and hadn't objected. TH reaffirmed that the signs are positioned where the old ones were.

12. THE WAR MEMORIAL

TH commented that where the War Memorial was is not ideal (on the site of the old bus shelter) so the PC were looking at moving it to Horses' Meadow by the the Car Park with a Memorial Garden and benches. PA said he had a stonemason who could create a back-drop with all the names of the Fallen printed on the back drop. All Parish Councillors were in favour of this.

JM commented that the site was obtained by the PC originally to put a bus shelter on it, however eventually it became redundant so the PC at the time, decided to take it down for the War Memorial. KC suggested that the bus shelter could be reinstated if the War Memorial was successfully relocated.

13. DATE OF THE NEXT MEETING: 18th March 2025 @ 7.00

…… …….

Tracey Harding

Chair **Date**