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## LITTLE MUNDEN PARISH COUNCIL

**MINUTES of the meeting of the Parish Council (PC) held on 19<sup>th</sup> March 2020 at Little Munden Memorial Hall at 8.00 pm. This meeting was closed to members of the Public due to the COVID19 Pandemic.**

**1. ATTENDANCE:** Tracey Harding (TH) Chairman; David Hart (DH); Billy Summerson (BS) Claire Monk (CM); Paul Armstrong (PA);– Councillors; Geraldine Ward – Clerk.

**IN ATTENDANCE:** None

**2. APOLOGIES:** Julie Hursey (JH); Coleen Coelho (CC)

### **3. DECLARATIONS OF INTEREST**

None

### **4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 20 February 2020**

The minutes were proposed by DH and seconded by BS.

**4.1 Fence outside old shop** – ongoing and AH was investigating this for the PC. TH to send more photos to him. She thought that the plans of the property had shown a footpath across the front when planning had been put in to convert to a shop.

ACTION: TH

### **4.2 Home Farm Farmyard – proposed development**

Awaiting submission of the new Planning.

### **4.3 Horses Meadow Play Equipment**

Carried forward for the time being.

### **4.4 Newsletter Advertising Manager**

Carried forward for the time being.

### **4.5 Traffic Calming**

On hold for present.

### **4.6 Village Signage**

TH commented that Highways had wanted until January before their report would be ready which had now passed. TH to chase them up.

## **5. PLANNING**

### **5.2 Decisions**

**3/19/2622/HH**

PROPOSAL: Creation of new access and driveway, to include parking area and new entrance gates to unadopted lane, alongside highway and grass verge.

AT: Green End Farmhouse Green End Dane End Hertfordshire SG12 0NX

Permission granted

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## 6. FINANCE

### 6.1 Receipts and Payments 19/02/20 – 16/3/20

Receipts			£
Online current account balance B/F 19/2/20			None
			22075.18
<b><u>Deduct Payments from Current Account</u></b>			
<b>Date</b>	<b>Payment to</b>	<b>Cheque No</b>	<b>Amount</b>
			£
2/3/20	A Warrilow LitterPckr	S/O	23.92
2/3/20	I Oseman LitterPckr	S/O	23.92
2/3/20	S Barron Website	S/O	35.00
20/2/20	Affinity for Business	1234	24.16
20/2/20	LMMH (Meetings)	1235	60.00
20/2/20	Community Heartbeat	1236	126.00
20/2/20	Herts Display (Jan NL)	1237	100.44
20/2/20	HMRC	1238	37.38
20/2/20	G Ward (Clerks Fee)	1239	199.82
		<b>Total Payments</b>	<b>630.64</b>
<b>Online balance on Current Account 16/3/20</b>			<b>19224.54</b>
Balance Brought forward 19/2/20			22075.18
Less Payments			630.64
Less cleared cheque 1232			2220.00
Plus receipts			0.00
		<b>Balance as at 16/3/20</b>	<b>19224.54</b>

## 7. CORRESPONDENCE

### 7.1 Correspondence Received/Sent

28/2/20 Letter to all Allotment Holders re Restoration Project  
28/2/20 Letter to Matthew Dopson re removal of beehive  
29/2/20 Email from Ian Wen re interest in Vintage Vehicle Rally  
1/3/20 Email from Ian Coles surrendering Allotment  
5/3/20 Letter from Robert Hicks surrendering Allotment

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**8. INSURANCE RENEWAL**

Approved.

**9. MAJOR INCIDENT AND EMERGENCY PLAN/ Document review and approval.**

The document was approved and now needed to be circulated to relevant public places.

**10. RISK ASSESSMENT SCHEDULE/Document review and approval**

Brought forward to May Meeting.

**11. VE DAY – Update**

Due to the Covid19 outbreak, the VE Day Celebrations were cancelled until further notice.

**12. ALLOTMENTS PROGRESS**

The allotment work for the forthcoming month had been cancelled until the Autumn. It was agreed that the remedial works on Horses' Meadow as a result of the Tree Safety Report were to be carried out in early May.

**13. APM**

The date had been set for the April 16<sup>th</sup> 2020 (to be reviewed). It was agreed that this would either be postponed or be held as a virtual meeting.

**15. RECEIVE NOTICE OF ANY OTHER BUSINESS FROM PARISH COUNCILLORS AND TO DEAL WITH THOSE MATTERS IF APPROPRIATE**

It was agreed that the Parish Councillors should put in place a Community Support Network for old and vulnerable members of the Parish in the event of an almost certain lockdown.

It was agreed that leaflets would be distributed asking for volunteers and requesting those who needed help to come forward. All agreed to help with the distribution of the leaflets.

**17. DATE OF NEXT MEETING:- to be reviewed.**