

**LITTLE MUNDEN PARISH COUNCIL**

**Minutes of the Meeting held**

**on 21st May 2020**

**by the Zoom App**

**at 7pm**

**1. ATTENDANCE:** Tracey Harding (TH) Chairman; David Hart (DH); Billy Summerson (BS) Julie Hursey (JH); Claire Monk (CM); Paul Armstrong (PA);– Councillors; Geraldine Ward – Clerk.

**IN ATTENDANCE:** Andrew Huggins (AH)

**2. APOLOGIES:** David Hart (DH); Coleen Coelho (CC)

**3. DECLARATIONS OF INTEREST**

None

**4. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 20 February 2020**

The minutes were proposed by PA and seconded by TH

**4.1 Fence outside old shop** – TH to contact Highways to discuss lack of visibility on the junction. ACTION: TH

**4.2 Home Farm Farmyard – proposed development**

TH commented that extension had been granted until 20<sup>th</sup> June 2020 to submit a new Plannin Application.

**4.3 Horses Meadow Play Equipment**

Carried forward for the time being.

**4.4 Newsletter Advertising Manager**

Carried forward for the time being.

**4.5 Traffic Calming**

On hold for present.

**4.6 Village Signage**

TH commented that Highways had wanted until January before their report would be ready which had now passed. TH to chase them up.

**5. PLANNING**

**5.1 Decisions**

**APPLICATION: 3/20/0342/PNHH**

PROPOSAL: Erection of single storey rear extension - depth 5.35 metres, maximum height 3.2 metres, eaves height 2.4 metres.

AT: Cascades Munden Road Dane End Ware Hertfordshire SG12 0LR

Prior Approval is not Required subject to conditions.

**APPLICATION: 3/20/0259/LBC**

PROPOSAL: Minor alterations to outbuilding for conversion into disabled accommodation. To include bedroom, ensuite shower room, 3 roof lights and a new roof.

Erection of single storey timber framed flat roof link building between main dwelling and converted outbuilding, with ramped access and new levelled access door.

AT: Orchard Cottage Green End Dane End Ware Hertfordshire SG12 0NS  
Permission granted subject to Conditions

**APPLICATION: 3/20/0172/FUL**

PROPOSAL: Erection of detached one bedroom bungalow

AT: Land Adj Welgelegen The Street Haultwick Ware Hertfordshire SG11 1JQ  
Application refused.

**APPLICATION: 3/20/0556/HH**

PROPOSAL: Single storey side and front extensions. Part single and part two storey rear extension.

AT: 18 Easington Road Dane End Ware Hertfordshire SG12 0LX  
Permission granted.

**Planning Note:** Field Farm, Levens Green. There was evidence that activity was going on at Field Farm and AH reported that Enforcement were aware and had visited. The situation was being monitored by them.

**6. FINANCE**

**Receipts and Payments 30/4/20-13/5/20**

	£
<b>Receipts</b>	
Allotment Payments 2020/21	102.00
Community Support/grocery reimbursement	74.84
Online current account balance B/F 30/4/20	23643.38

### **Deduct Payments from Current Account**

<b>Date</b>	<b>Payment to</b>	<b>Cheque No</b>	<b>Amount £</b>
NONE			
		<b>Total Payments</b>	<b>NIL</b>
	<b>Online balance on Current Account 13/5/20</b>		<b>22821.36</b>
	Balance Brought forward 30/4/20		23643.38
	Less Payments		Nil
	Less uncleared cheques		998.86
	Plus receipts		176.84
	<b>Balance as at 13/5/20</b>		<hr/> <b>22821.36</b>

## **7. CORRESPONDENCE**

### **7.1 Correspondence Received/Sent**

24/3/20 PKF Littlejohn Auditors re 2019/20 delays due to Covid-19

30/3/20 HAPTC Guidance re VE Day and Allotments due to Covid-19

4/4/20 Emails to PCs re suspension of Litter Pickers

29/4/20 Email from Ray Trundell re Parish Meeting contact in Sacombe

24/4/20 Email from Clerk to Val Sangster-Marsh (Clerk, Great Munden), re suspected works at Field Farm, Levens, Green

30/4/20 Allotment Fee notification to all Allotment holders

3/5/20 Email to Anne Rowe, Author of The Protected Valley re possible reprinting of the book

3/5/20 A602 Improvement Scheme, Watton-Tonwell

6/5/20 Letter from Business Operations re Dog Bin Emptying fee

7/5/20 FW: Appreciation letter for Parish and Town Councils from Robert Jenrick  
Ministry of Housing, Communities and Local  
Government

12/5/20 Invoice from Longacre Tree Surgery re remedial works on Horses Meadow.

## **9. RISK ASSESSMENT SCHEDULE**

To adopt the 2020 Risk Assessment Document. All Councillors were in agreement and the document was adopted.

## **11. APPROVE THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2019/20**

The AGAR 19/20 was approved and sign off would be obtained by post.

## **12. COMMUNITY SUPPORT UPDATE**

**13. RECEIVE NOTICE OF ANY OTHER BUSINESS FROM PARISH COUNCILLORS AND TO DEAL WITH THOSE MATTERS IF APPROPRIATE**

- TH noted that over the first year of the new Council the Parish Council had become a strong team. Improvements had already been made which hopefully would be on going over the forthcoming year.
- PA reported that he was asking Sacombe residents as a preliminary enquiry to see if they were interested in their area being incorporated into Little Munden Parish Council.
- BS had noted that there had been unsociable activity from a resident in Gladstone Road. It was agreed that if this persists Clarion should be contacted.
- Flytipping: - This has continued to be a problem particularly with the recent incident on Munden Road. It was agreed to look at the possibility of flytipping cameras which can be supplied by EHDC.
- CM suggested that later in the year it would be good to have an Art/Photography Show perhaps to showcase lockdown. All were in agreement with this.

**14. TO CONSIDER MATTERS ARISING FROM PARISHIONERS**

AH pointed out that Business Rate Relief was available, information from the East Herts Website. He also pointed out that help was available for Community Centres and suggested that the Clerk contact the Village Hall to see if this was something that could benefit it.

**15. DATE OF NEXT MEETING: - 18<sup>th</sup> June 2020**