LITTLE MUNDEN PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on
20th May 2021, 7.30 pm
AT LITTLE MUNDEN VILLAGE HALL

Present: Tracey Harding (TH); David Hart (DH); Claire Monk (CM); Billy Summerson (BS); Julie Hursey (JH); - Councillors; Geraldine Ward – Clerk.
IN ATTENDANCE: Richard Tinner (RT)

1. **APOLOGIES:** Colleen Coelco (CC); Andrew Huggins (AH); Liz Gregg-Smith
2. **ELECTION OF CHAIRMAN**
   Tracey Harding asked for nominations for the election of Chairman. David Hart nominated Tracey Harding. Paul Armstrong seconded the motion and all present were in favour. Tracey Harding was duly elected as Chairman.
3. **ELECTION OF VICE CHAIRMAN**
   TH proposed Julie Hursey for the office of Vice-Chairman. David Hart seconded the motion and all present were in favour. Julie Hursey was duly elected as Vice Chairman.
4. **DECLARATIONS OF INTEREST**
   None
5. **TO APPROVE MINUTES OF THE MEETING HELD ON 22nd May 2021 2020**
   The minutes were proposed by CM and seconded by JH

4. PLANNING
4.1 New Applications

3/21/1014/FUL
Change of use of land to extend Gypsy and Traveller caravan site to provide a total of 12 pitches (an increase of 6) including construction of access road, laying of hardstanding, demolition of existing barn and erection of 6 no. utility buildings. AT Field Farm, Levens Green, Old Hall Green, Herts. Comments by 14th May 2021. PA commented that he had visited the owner's site at Bayford and was most impressed by the residential accommodation standard and facilities. TH agreed to go and visit it.
3/21/1001/FUL
Demolition of the existing outbuildings and removal of a caravan. Creation of 3 bedroomed Net-Zero house (self build). Creation of new access and reduced parking for three vehicles with landscape and ecological enhancements AT: Fellowsfeild, Mill Lane, Dane End, Ware, Herts. Comments by 17th May 2021. Clerk to look at details of this application.

5. FINANCE

Receipts and Payments 15/4/21		**£**
Receipts		
15/4/21	Book Purchase	4.00
22/4/21	Allotment payment	20.00

22/4/21	Allotment payment		20.00
23/4/21	Allotment payment		40.00
23/4/21	Allotment payment		15.00
23/4/21	Book Purchase		4.00
23/4/21	Allotment payment		10.00
27/4/21	Allotment payment		10.00
27/4/21	Allotment payment		10.00
29/4/21	HMRC VAT Refund		2140.51
30/4/21	EHDC Precept		4715.00
4/5/21	Allotment Payment		20.00
		TOTAL	**7008.51**

Online current account balance B/F 14/4/21 15148.07

Deduct Payments from Current Account

Date	**Payment to**	**Cheque No**	**Amount £**
19/4/21	HMRC PAYE (backpay)	1260	52.86
21.4.21	Zurich Insurance Annual Insurance Renewal	BACS	505.45
29/4/21	Litter Picker Monthly pay	S/O	48.55
04/5/21	HMRC PAYE April/May	1261	110.00*
		Total Payments	**716.86**

Online balance on Current Account 4/5/21	21549.72
Balance Brought forward 14/4/21	15148.07
Less Payments	716.86
Plus Receipts	7008.51
Plus uncleared Cheque*	110.00
Balance as at 4/5/21`	**21549.72**

6. CORRESPONDENCE RECEIVED/SENT

27/4/21 Stuart Gresswell re tree in front of 8 Pearman Drive re tree next to the War Memorial/8 Pearman Drive
TH and GW had inspected the area with Martin Oak (tree surgeon). All agreed that the tree was situated on the bank and was therefore the resident's responsibility. The Clerk to copy information/rules on this to Mr Gresswell.
28/4/21 Email from TH to Linzy Outrim, Herts County/Stakeholder Engagement Lead re A602 Section B: re Closure of Sacombe Pound/concerns about new road layout and reply.
28/4/21 Email from Ken Crofton re Pond and Ditch at Whitehills/Landowner's address details. Reply from TH and Email to Clerk re ditches, Mill Lane and bottom of Whitehill. TH to write to the owner of the pond to report constant flooding of lane.
30/4/21 Email from Clerk re Embargoed, Queens Green Canopy. Invitation to plant and protect trees as a legacy to HM's Service to the Nation/Jubilee. Sent from Jeremy Clark, Sustainable Hertfordshire.
1/5/21 Email from May Davis re Litter Picking Volunteering. The Clerk had emailed May with details of how to Litter Pick through East Herts District Council scheme.

3/5/21 Email from Debra Pettit re permanent football pitch on land between Kingsfield Road and Whiteley Close. Debra attended the meeting to report on the ongoing problem of nuisance activity caused by the play area. This included damage to fencing and gardens as well as anti-social behaviour by some of those using the area. TH explained that she had tried to get the Community Police Officer involved as a go between to try and alleviate the situation but the police weren't interested. TH explained that the best way forward was to get the landowner involved to restrict/control this activity. Debra explained that a way forward would be tree planting over the area. The PC confirmed that they would seek a solution to this problem but would need to find a way forward with the landowner.

7. APPROVAL OF THE ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2021

The Annual Return was duly approved and signed by the Clerk and Chairman.

8. APPROVAL OF COUNCILLORS DELEGATED AREAS OF REPONSIBILITY

All were happy with their delegated activities, a copy of which is attached to these Minutes.

9. RECEIVE NOTICE OF ANY OTHER BUSINESS FROM PARISH COUNCILLORS AND TO DEAL WITH THOSE MATTERS IF APPROPRIATE

- TH commented that she had reported the fallen road signs and poor state of the village signs. She had also reported the accident at Whemstead Cross.

- TH reported that Rosemary Chatindo had informed her that Highways Summer Team would be renewing white lines between Kingsfield Road and Founceley Avenue and would also be looking at the bend to see what could be done to make it safer.

- TH informed that PC that Ken Crofton had informed her that the Mill Lane ditch/flooding problem was the responsibility of Lord Carter who is the landowner of the adjoining farmland. She would inform them at the meeting with Lady Carter over half Term.

- JH reported that sadly the Oak Tree in Whiteley Close was looking poorly. The Clerk to pass on details of TPO Officer at the District Council.

- TH reported that she had been liaising with Sir Oliver Heald regarding the "Welcome Back Fund". She had pointed out to him that there was no finance included in this for rural communities and that it was unfair to only include inner cities. She had pointed out to him that all areas should be included and also included Robert Jenrick in this correspondence.

- Basket Ball Play Area: JH to send TH photo of basket ball area in Hertford. TH also to have a look at the Aston play area. She commented that disabled access must be improved for the play area at Horses' Meadow.

- PA commented that it would be good to have a contact for injured animals found on the roads, who needed urgent medical health. The Clerk to send him contact in village having asked permission to send on contact details.

10. TO CONSIDER PARISH MATTERS FROM PARISHIONERS

11. DATE OF NEXT MEETING: - Thursday 17th June 2021