LITTLE MUNDEN PARISH COUNCIL
Minutes of the Meeting held on
22nd April 2021 at 8 pm
By the Zoom App

Tracey Harding (TH); David Hart (DH); Claire Monk (CM); Billy Summerson (BS); Julie Hursey (JH); - Councillors; Geraldine Ward – Clerk.
IN ATTENDANCE: Richard Tinner (RT)

1. APOLOGIES: Paul Armstrong (PA); Colleen Coelco (CC); Andrew Huggins (AH); Liz Gregg-Smith

2. DECLARATIONS OF INTEREST
None

3. TO APPROVE MINUTES OF THE MEETING HELD ON 18th March 2020 2020
The minutes were proposed by JH and seconded by CM

4. PLANNING
4.1 New Applications
3/21/0800/HH
Proposed outbuilding to provide swim/spa/gym and games room.
Doulton House, 1 Potters Wood Close Potters Green Dane End, Ware. Comments by 20/4/21

3/31/0813/ LBC/HH Conversion of two outbuildings to form residential amenity. space; creation of a link between the two buildings; and alterations to fenestration and openings. Fallowfield, Whempstead Lane, Whempstead, Ware. Comments by 28/4/21

4.2 Decisions
APPLICATION: 3/21/0484/HH PROPOSAL: Erection of a single storey rear extension with a flat roof porch canopy AT: 56 Whiteley Close Dane End Ware Hertfordshire SG12 0NB**. Permission granted.**

5. FINANCE

Receipts and Payments 9/3/21-14/4/21		**£**
Receipts		
12/3/21	Book Purchase	4.00
26/3/21	S&E McGill/Speed Signs	5688.00
14/4/21	Book Purchase	4.00
Online current account balance B/F 9/3/21		15148.07

Deduct Payments from Current Account

Date	**Payment to**	**Cheque No**	**Amount £**
10/3/21	G Ward/ Allotment keys	Bacs	32.00
13/3/21	G Ward/Clerks Fee	Bacs	280.43

22/3/21	Herts Display/March	Bacs	111.60
25/3/21	Pandora Technologies (LMPC Speed Signs)	Bacs	5688.00
29/3/21	Lucy Agland Litter Picker	S/O	48.55
30/3/21	HMRC	1259	55.00
13/4/21	G Ward/Clerks Fee	Bacs	272.39
		Total Payments	**6487.97**

Online balance on Current Account 14/4/21	15148.07
Balance Brought forward 9/3/21	15940.04
Less Payments	6487.97
Plus Receipts	5696.00
Balance as at 14/4/21`	**15148.07**

6. CORRESPONDENCE RECEIVED/SENT

24/3/21 Email forwarded by AH re Remote Meetings not being extended after 7/5/21 Discussion took place on whether to have the meeting in the Hall. As the Hall had been made Covid Safe for the Elections, DH confirmed that it was Covid Safe for APM in May. However the Clerk agreed to check with HAPTC.
24/3/21 Email to Clerk from PKF Littlejohn re AGAR External Auditor Instructions
26/3/21 Email from Sue/HAPTC Re Statutory Meetings APM and Annual Full Council Meeting. The Clerk suggested having both in May and the date of 20th May was agreed.
25/3/21 Email from Jonathan Pool/End of Year Accounts. To be approved at next meeting.
26/3/21 Email from Ken Crofton re Status of Ditches, "Whitehill House", Whitehill (Fault Ref:-401001861420 TRD: 22/3/21). The Clerk confirmed that Councillor Crofton had raised the fault. TH to action re owner of pond.
29/3/21 Email from Brian Penn re Horses on Footpaths/Email forward to Herts CC/Rights of Way Dept. Reply received 20/4/21 from HCC. JH commented that she had seen horses at the side of the field. The Clerk commented that although footpaths were for pedestrians only, the farmer can grant permission for riders. It was agreed to keep an eye on this although no one had any objections to riders on fields.
1/4/21 Email from Joanna West, Allotment holder requesting shed to go just outside allotment. The Clerk commented that although the shed had been approved at the last meeting JW would like an extension of the allotment as it would be difficult to get the shed on the area now as she had cultivated it extensively. GW explained that she had a small area and had wanted a full allotment. TH felt that there would be no problem as long as she extended the plot herself and put the shed within the extended plot. The Clerk also commented that she was trying to arrange a meeting with the tree surgeon to check what trees would be removed on the perimeter of the allotment.
12/4/21 Email from Mark Saunders re getting permission to build bungalow at Haultwick requesting letter of support from the Parish Council. The Parish Council agreed to look at this once application had been submitted.
12/4/21 Email from TH to Helen Standon/Email from Helen Standon to TH cc James Ellis re response to Stage 2 Complaint.

14/4/21 Email to Martin Oak re requesting update on tree work and meeting. The Clerk confirmed that the meeting was due to take place on 10th May.
22/4/21 Subscription letters to all Allotment Holders and Terms and Conditions. TH felt that allotment holders should agree to the Terms and Conditions. The Clerk to ask them to agree to the Terms & Conditions document they had received.

7. APM IN MAY

The date agreed was the 20th May 2021 which would follow the Full Council Meeting.

8. OUTSTANDING ISSUES WITH HIGHWAYS/HERTS COUNTY COUNCIL

TH commented that until the Elections in May had completed everything with the Council was on hold. However she did comment that Highways had come back to say that with regards to the resin footpath, they thought that they would have sent a Safety Officer out to look at the width of the road but couldn't confirm this. They hadn't confirmed whether they would maintain the path every year but did confirm that a Safety Inspection would be carried out once the site had been sold. TH asked if she could attend to which they said no! TH to keep badgering them – she was also concerned that there were listed buildings along the road, and would take this up with the Listed Buildings people.

RT questioned whether the resin path was one of the conditions of approval for the Planning Application. TH thought it was. CM queried whether the driveway outside the forge was resin although TH commented that this was in keeping as it gave a paved effect. The pathway along Munden Road would be implemented to "Stand Out" so it fulfilled it's potential purpose. The Clerk commented that it was madness to encourage pedestrians to walk along that section of road as it was extremely dangerous, especially during rush hour.

TH commented that there it was really hard to speak to anyone at Highways and all you could do was leave a message for someone to call back which invariably they didn't do. DH commented that he had seen an article about getting 20 mph limits potentially where cars and pedestrians can meet and that Munden Road would definitely fit this criteria. He went on to say that he thought that Cottered had signed up for it. DH to look into this.

TH went on to say that she had tried to follow up with Highways on the state of the village sign posts but no one had got back. CM commented on the sign at bottom of Whitehills that had been reported sometime ago by the Clerk, but nothing had happened**.**

9. COMMON LAND / AUTUMN PLANTING

CM had emailed Lady Carter who wanted to consult with her husband regarding this. She reported that Lady Carter was concerned about watering saplings. She was to come back about this.

10. RECEIVE NOTICE OF ANY OTHER BUSINESS FROM PARISH COUNCILLORS AND TO DEAL WITH THOSE MATTERS IF APPROPRIATE

- BS queried on behalf of a Parishioner, when the Village Hall would be open to the public? DH commented that it was open for certain events from the 17th of May. TH commented that things would open up even more from 21st June.

- BS thought that people wanted to have the village lunch back and that this may be possible after the June date.

- TH commented that the Hall Committee should put notification in the Newsletter to announce that it was available to book.

- CM commented that people were very pleased about the Sunflower project. TH commented that quite a few had been counted out and that it was going well.

- TH mentioned that the Welcome Back Fund to improve green spaces was only available for Town and City Councils. TH was waiting for them to come back and had also asked Oliver Heald to get involved who was looking at funding for rural areas. She had also written to Robert Jenrick but he hadn't come back yet! Had spoken to Councillors Goodfellow about funding as well, but he was yet to respond.

- TH reported she had arranged a meeting on Tuesday with Frank Coopers to get a quote on the basketball area on Horses' Meadow. This would be used for the grant application via Claire Pullen to get the application in by the end of May.

- The Clerk mentioned that the Football Club would be able to paint the lines as long as there was storage for the equipment. It may be possible to put storage in around the allotments.

- CM mentioned that the gate closure time of the gate on HM in the summer months was too early. It was agreed to change the times to 7 pm at the weekends and 5 pm during the week.

11. TO CONSIDER PARISH MATTERS FROM PARISHIONERS

The Clerk raised a concern a Parishioner had about the fact that the gate was open all the time which could lead to gypsys/travellers invading the site. She confirmed that the second gate wasn't locked which added to a security risk. TH suggested getting the same locking mechanism on both gates which all allotment holders could have a key to fit both locks. A copy of the keys could be held by the Fire Brigade. CM felt that the village hall car park was at risk too. TH confirmed that keys could be obtained through Herts County Council and that she could source them through work. To forward prices to Clerk.

12. DATE OF NEXT MEETING: - Thursday 20th May 2021/Annual Council Meeting followed by Annual Parish Meeting

TH requested organising a meeting for discussions around Unitary Councils. The Clerk suggested Tuesday 26th May 2021 and asked Councillors to look at the slides in preparation for the meeting.

The meeting was brought to a close at 8.50 pm.